

MINUTES OF THE MARCH 7, 2012 MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Wednesday, March 7, 2012 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to trustees, official public notice to the Tonawanda News, and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

Jason Aronoff	Penny DePasquale	David Dietz
Eileen Crawford	Sheila Ginnane	Jeanne Phillips

Also attending: Dorinda Darden, Library Director of Kenmore-Town of Tonawanda Libraries

Board Co-Chair, Jason Aronoff, called meeting to order at 4:07 pm.

APPROVAL/CHANGES TO AGENDA:

- Jason Aronoff suggested that Unfinished Business be discussed following the Report of the Chair in the interest of time. Eileen Crawford made the motion to accept this change and Sheila Ginnane seconded it. Motion passed

ADOPTION OF MINUTES:

- David Dietz made a motion to accept the minutes from the meeting of February 14, 2012 with one change. Wherever the abbreviation SDL was used it should be written out as Special District Library. Eileen Crawford seconded this motion and the minutes were accepted with this change.

REPORT OF THE CHAIR:

- Jason Aronoff reported on the meeting with Erie County Legislator, Kevin Hardwick. This meeting was held on February 25, 2012 at the City of Tonawanda Library. Attending were representatives from the libraries in Kenmore-Tonawanda, Grand Island and the City of Tonawanda. Mr. Hardwick stated that he was not in favor of the Special District Library and that he would begin an effort to devise a Plan B. This plan would probably involve a change in Erie County's charter to enable the library system to have a more stable and adequate funding system.
- Once all the construction at the Kenmore Library is completed, it will be important to express the Trustee's thanks and appreciation to Town employees and supervisors.

UNFINISHED BUSINESS:

- Security System: Dorinda Darden is recommending that outside only one camera be mounted in the front of the library and one in the back. Inside she would like to keep two in the lobby downstairs. Four have been suggested for different locations upstairs. Dorinda Darden doesn't feel one is necessary in the second floor seating area but that there should be one in the magazine area and one for covering the back of the Children's area. This decision will be tabled until the original estimate can be revised with suggested changes.
- The Special Legislative District Library survey has been completed but not yet sent.

- The relocated Director's office at the Kenmore Library is available for occupancy. However, Dorinda Darden would like to wait until Tech Support is able to set up technology in these offices prior to a move.
- Plans for the Kenmore Library re-opening ceremony will be made for May. This allows sufficient time for signs to be made and to complete any last minute details.

REPORT OF THE DIRECTOR:

STATISTICS

Circulation:

Kenmore:	February 2011: 24,779	February 2012: 23,154	-6.6%*
Kenilworth:	February 2011: 7,037	February 2012: 8,446	+20%

Foot Traffic:

Kenmore:	February 2011: 15,616	February 2012: 11,272	-27.8%
Kenilworth:	February 2011: 4,195	February 2012: 4,879	+16.3%

***Kenmore was closed for Remodeling from January 23, 2012 – February 7, 2012.**

Programs – AARP began providing **free tax preparation** at the Kenmore Branch on February 6th. They will provide this service on Mondays and Wednesdays until April 16th. Librarian Mary Ann Budny from the Central Library's Children's Programming Team presented **Preschool Story Hour** at the Kenilworth Branch on February 7th, February 14th, February 21st and February 28th with 36 children and 31 adults for a total of 67 in attendance. Librarian Kathy Goodrich from the Children's Programming Team at the Central Library presented **Preschool Story Hour** at the Kenmore Branch on February 9th, February 16th, and February 23rd with 39 children and 34 adults for a total of 73 in attendance. The Central Library's Children's Programming Team presented a **Pigeon Program** at the Kenmore Branch on February 24th with 12 children and 7 adults for a total of 19 in attendance. The **Central Library Cybertrain staff at the Kenmore Branch presented the Introduction to Facebook and Introduction to ebay Adult Computer classes** on February 21st and February 28th with a total of 29 in attendance. The Falk School visited the Kenilworth Branch on February 29th with 3 children and 1 adult for a total of 4 in attendance.

RFID – The Kenmore Branch is scheduled to go live with circulation on RFID Staff Stations on March 8th and the Kenilworth Branch is scheduled for March 12th. Kelly Donovan from the Central Library is training staff. The installation for the RFID gates and equipment for both Kenilworth and Kenmore is scheduled for the week of April 9, 2012.

Kenmore Branch Manager Susan Makowski, Town of Tonawanda Board of Trustee Jason Aronoff and Dorinda Darden met on February 21st with Matthew Hofmeister from Amherst Alarm regarding a Security System for the Kenmore Branch.

Town of Tonawanda Public Library Board of Trustees Jason Aronoff, Penelope DePasquale, Sheila Ginnane, Nancy O'Donnell and Jeanne Phillips and Dorinda Darden attended a meeting held at the City of Tonawanda Public Library about the Special Legislative District Public Library on February 25th with Erie County Legislator Kevin Hardwick along with Grand Island

Public Library Director Lynn Konovitz, City of Tonawanda Public Library Director Glenn Luba and their trustees. New York State Assemblyman Robin Schimminger was also in attendance.

Kenmore Branch Manager Susan Makowski and Dorinda Darden met with Dawn Stanton and Darlene Pennachi from the Central Library's Graphic Department on February 28th to discuss new signage for the Kenmore Branch Library.

NEW BUSINESS:

- Dorinda Darden reported on a patron's concern about the size of the Drop Box at the Kenilworth Library. She will reply to the patron explaining why the present size is appropriate.
- The state of the Town address will be held on March 23. Dorinda Darden requests that any trustee who plans to attend make a reservation.
- Annual Trustee Workshop will be March 24. All reservations for this workshop must be made by March 15.

EXECUTIVE SESSION

Motion made by Eileen Crawford to adjourn and seconded by Jason Aronoff. Meeting adjourned at 5:55pm. Next meeting will be on Tuesday, April 10 at 7pm.